

**Purpose:**

This Reference Guide contains instructions on how to regulate entry for indoor events that exceed 1,000 people (including spectators, participants, event organizers, and staff, in a single location).

**Scope:**

The likelihood of a COVID-19 community or campus outbreak may increase as on-site operations are resumed. Diligent planning and preparation for returning to the workplace is critical in ensuring that faculty, staff, and students return to an environment with necessary controls in place. This Reference Guide is intended to aid you in ensuring required screen activity occurs in compliance with current California Department of Public Health (CDPH) requirements. This reference guide is effective beginning 9/20/2021<sup>1</sup>.

The event host is responsible for the verification process. There are two available options to allow people into the venue:

**Option 1: Verification of Vaccination Cards**

At the patron entrance, verify the identity of the guest and the document they are presenting by viewing a valid photo ID, along with one of the CDPH options for providing proof of COVID-19 vaccination. Those 12-years old and up can present proof of vaccination by either official CDC COVID-19 Vaccination Record Card, or official vaccination record QR Code (medical records or CA.gov). Other options include:

- COVID-19 Vaccination Record Card issued by the Department of Health and Human Services Centers for Disease Control & Prevention, or World Health Organization (WHO) Yellow Card<sup>1</sup>. Either card should include the person's name, type of vaccine received, and date dose(s) administered); OR
- A photo of a valid vaccination record card/WHO yellow card as a separate document; OR
- A photo of a valid vaccination record card/WHO yellow card stored on a phone or electronic device; OR
- Documentation of vaccination from a healthcare provider; OR
- Documentation of vaccination from other contracted employers who follow these vaccination records guidelines and standards; OR
- Green Zot Pass for students<sup>2</sup>

*For the purposes of this guidance, individuals are considered fully vaccinated for COVID-19: two weeks or more after they have received the second dose in a two-dose series (Pfizer-BioNTech or Moderna), or two weeks or more after they have received a single-dose vaccine (Johnson and Johnson [J&J]/Janssen ).\**

*\*This guidance applies to COVID-19 vaccines currently authorized for use:*

- *By the US Food and Drug Administration (FDA), as listed at the [FDA COVID-19 Vaccines webpage](#).*
- *By the World Health Organization (WHO), as listed at the [WHO COVID-19 Vaccines webpage](#).*

Other forms of proof of vaccination that are currently **not accepted** include:

- VAXYes
- Clear HealthPass
- AOKpass
- GreenPass
- IATA Travel Pass

## **Option 2: Present a negative COVID-19 test result received within 72 hours (3 days)**

Those without proof of vaccination (including those ages 6 to 11 who are not eligible for vaccination) can provide a negative COVID-19 test result from within 3 days of the event (PCR or Antigen). At the patron entrance, verify the identity of the guest and the document they are presenting by viewing a valid photo ID, and ask for one of the following:

- A printed document from the test provider or laboratory, OR
- An electronic test result displayed on a phone or other device from the test provider or laboratory.

The information should include the person's name, type of test performed, and date of negative test result. If the individual patron is not able to provide verification of vaccination or proof of a negative COVID test, they should not be allowed to enter the venue.

If a patron is insistent on entering even if they cannot be verified using one of the methods above, **the individual assigned to the entrance (UCI employee or contractor) should not confront the patron.** The individual should notify the event supervisor or Event Security<sup>3</sup>, while concurrently de-escalating the situation as much as possible.

### **De-escalation Guidelines**

1. Inform the person that the Event Supervisor or Event Security will come over and speak to them and help to resolve the issue.
2. Maintain a calm tone.
3. Use short sentences and simple language.
4. Give the person time to process and respond before providing additional information.
5. Repeat directions and choices.
6. Provide reassurance that you want to help them.
7. Do not challenge, provoke, or insult.

### **References:**

[CDPH Beyond the Blueprint for Industry and Business Sectors](#)  
[CDPH Guidance for Vaccine Record Guidelines & Standards](#)  
[Guidance for testing and acceptable documentation](#)

<sup>1</sup> Note the CDPH requirements may be changed by the state, and if so, UCI will update its guidance accordingly.

<sup>2</sup> The Green Zot Pass works as one option for proof of vaccination. It will not work for verifying a negative test in the last 72 hours, however, as students who are not vaccinated only have to test weekly, and Zot Pass won't tell you the results if it is pending result.

<sup>3</sup> Not all events will have Security Staff, this is up to the venue and the event organizers.